

To: President and Members of the Munster Town Council

From: Wendy Mis
Clerk-Treasurer

Date: February 19, 2024

Re: Letter of Engagement for Lobbying Services

The Town has engaged the law firm of Barnes & Thornburg for many years as its state legislative relations counsel. A letter of engagement has been drafted for Barnes & Thornburg to provide certain lobbying services for the 2024 General Assembly Session. Fees for this service would be \$5,000.00/month for the General Assembly Session from November 1, 2023, through March 31, 2024, and \$3,000.00/month during the non-session months of April 1, 2024, through October 31, 2024. Executive branch services will be performed at \$7,000.00/month. These rates are unchanged from the prior year.

Under the terms of the agreement, the Town will continue to retain the firm for the 2025 Session of the General Assembly beginning November 1, 2024, and beyond unless the Town notifies Barnes & Thornburg.

At the request of the Town, Barnes & Thornburg may draft or file lobby registration or activity reports for submission to the Indiana Lobby Registration Commission on behalf of the Town for an annual fixed fee of \$1,500.00. Additional expenses, including but not limited to lobbying compliance fees, would also be allowed.

RECOMMENDED ACTION:

By motion and voice vote, to authorize the Council President to sign the letter of engagement with Barnes & Thornburg for legislative lobbying services.