



To: President and Members of Town Council
From: Staff of Public Works
Meeting: March 17, 2025
Re: CCMG 2025-1 Engineering Design Services

Background:

The Town of Munster recently applied for the Community Crossing Matching Grant (CCMG) funds from INDOT during the first call for funding in 2025. The Town would like to engage SEH of Indiana, LLC to complete topographic survey, prepare engineering plans and specifications, and provide bid services to rehabilitate the streets.

Methodology:

The proposed streets included in the CCMG 2025-1 project are Timberwood Lane, Lilac Lane, Somerset Drive, Harrison Avenue, Cobblestone Road, Cornwallis Lane and Westminster Lane and includes repaving of the streets which are in poor condition. The grant is a 50/50 grant with Munster providing 50% of the funds to repave or reconstruct streets in poor condition. Task 1.1 topographical survey, Task 1.2 project plan sheets, Task 1.3 project contract documents and Task 1.4 bid phase services. These Task 1 services will be completed by SEH for a lump sum fee of \$99,000.

SEH will also provide on-site inspection services during construction. Resident Project Representative Services (RPR) include an average of eight hours of on-site representation/day over sixteen weeks which is the anticipated construction timeline. RPR will also include preconstruction meeting, verification so installed quantities, assembly of final construction records and the preparation and submittal of INDOT closeout documents. The fee for this work is \$128,000.

Recommendation:

By motion and roll call vote, approve engineering design services to SEH for the CCMG 2025-1 project to include Timberwood Lane, Lilac Lane, Somerset Drive, Harrison Avenue, Cobblestone Road, Cornwallis Lane and Westminster Lane in the amount of \$99,000 and Resident Project Representative Services in the amount of \$128,000.