

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, December 17, 2024

MINUTES

Park Board members present: Dan Repay, President; Scot Pierce Vice President; Mike Sowards, Board Member; Kristen Smith, School Board Liaison; Dave Nellans, Town Council Liaison.

Park Staff present: Mark Heintz, Director of Parks and Recreation; Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Janice Uram, Recording Secretary.

Others present: Wendy Mis, Clerk Treasurer

1. CALL TO ORDER

President Repay called the meeting to order at 5:00 p.m. with a quorum.

2. PUBLIC COMMENT

No one from the public was present. No electronic communication was received.

3. ADMINISTRATIVE MATTERS

a. Approval of Park Board Minutes

i. November 19, 2024 Minutes

It was motioned by School Board Liaison Smith and seconded by Board Member Sowards to approve the November 19, 2024 minutes. The motion carried by a vote of 4 in favor and 0 opposed and the minutes were approved.

b. Confirmation/Approval of Park Vouchers

i. Approval of Voucher Register 24-12A dated 12/17/24 totaling \$52,590.85

ii. Confirmation of Voucher Register 24-12B dated 11/1-30/24 totaling \$115,615.54

iii. Confirmation of Voucher Register 24-12C dated 12/16/24 totaling \$775.00

It was motioned by Board Member Soward and seconded by School Board Liaison Smith to approve Park Voucher Registers 24-12A, 24-12B and 24-12C. The motion carried by a vote of 4 in favor and 0 opposed and the Voucher Registers were approved.

c. Reports

i. December Board Report

Gas and electricity have finally been turned on at the pro shop and cart storage building. HVAC and plumbing subcontractors were on site to verify that things are working properly. A meeting is being scheduled with SHE to discuss the next steps for the demolition of the clubhouse. The new generator for the landfill is scheduled to be shipped from Germany, through Canada and delivered to the park from Chicago. In early January the old generator will be removed. Staff completed the Winter/Spring Recreation Guide. The Brochure will be mailed around the Holiday. The Ager Holiday party was held at Cloister in the Woods this year with 75 members in attendance. Necessary repairs have been made to the Centennial Park playground. The new Cobblestones Park playground has been delivered. Installation will be scheduled around the weather.

ii. Town Council Liaison Report

Town Council Liaison Nellans reported that George Shinkan will serve as President and Joe Hofferth will serve as Vice President. The Park Board Liaison has not yet been appointed.

4. ITEMS FOR DISCUSSION/ACTION

a. Resolution 2024-08 Amending Schedule A; Winter/Spring Program Fees & Charges

The Director presented Resolution 2024-08 Amending Schedule A; Winter/Spring Program Fees and Charges and recommended the board approve.

It was motioned by Vice President Pierce and seconded by School Board Liaison Smith to approve Resoluton 2024-08. The motion carried by a vote of 3 in favor and 1 opposed.

b. Munster Babe Ruth Request

The Munster Babe Ruth Over 40 league was a success the past year and has by letter requested permission to run the league in 2025. The Board was in agreement as long as the appropriate certificate of insurance is provided and, the same as last year, no alcohol is allowed during league events.

It was motioned by School Board Liaison Smith and seconded by Vice President Peirce to grant permission to the Munster Babe Ruth Over 40 League to run in 2025 as indicated. The motion carried by a vote of 4 in favor and 0 opposed.

c. 2025 Board of Parks and Recreation Meeting Schedule

President Repay called for a motion to adjourn.

It was motioned by School Board Liaison Smith and seconded by Vice President Peirce to adjourn the meeting. The motion carried by a vote of 4 in favor and 0 opposed and the meeting was adjourned at 5:11 p.m.


5. **ADJOURNMENT**



Janice Uram, Secretary



Date



Dan Repay, President



Date