

To: President and Members of the Munster Town Council

From: Patricia Abbott
Controller/Interim Town Manager

Date: April 21, 2025

Re: License Agreement with Town of Highland

At the August 5, 2024, meeting, Council approved the purchase of Advanced Metering Infrastructure (AMI) equipment. This allows meters to be read with a meter driving every street in Town each month. The meters currently in Munster homes are AMI-ready.

Utility Supply Company (USC) has done a propagation study to identify the optimal number of locators and best location for their installation. A total of four collectors are recommended to provide sufficient coverage and redundancy. One would be mounted on each of the White Oak Avenue, Superior Avenue, Ridge Road water towers. The fourth location would require either a pole be erected in the Burlwood Park area. Staff has worked with the Town of Highland to mount a collector on their water tower located near Indianapolis Boulevard by Meijer. The propagation study shows this would provide Munster the needed coverage.

The Water Board of Highland approved a license agreement at their March 27, 2025, meeting to allow the equipment to be placed on the tower. The agreement has a 25-year term with an annual payment to Highland of \$100.00 to cover the cost of the electricity that will be used and administrative costs for Highland. Munster will also pay for the cost to inspect the work once completed and for the legal costs incurred by Highland to get the agreement in place.

Recommendation:

By motion and roll call vote, approve the license agreement with the Town of Highland dated March 27, 2025, for the installation of AMI equipment.