


**Accounts Payable Voucher Register # 25-4H**

<b>PARK VOUCHERS</b>	<b>04/17/25</b>	<b>\$</b>	<b>13,865.76</b>
<b>CIVIL TOWN VOUCHERS</b>	<b>04/17/25</b>	<b>\$</b>	<b>89,731.15</b>
<b>TOTAL VOUCHERS CONFIRMED</b>	<b>04/17/25</b>	<b>\$</b>	<b>103,596.91</b>

I hereby certify that each of the above listed vouchers and the invoices or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

April 17, 2025

  
\_\_\_\_\_  
Fiscal Officer

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing.)

We have examined the vouchers listed on the foregoing Accounts Payable Voucher Register, consisting of 9 pages, and except for the vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$ 103,596.91

Approved and confirmed by the Town Council of the Town of Munster, Lake County Indiana, this 21st day of April, 2025 by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed

\_\_\_\_\_  
George Shinkan. President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer

# **FUND SUMMARY APRIL 17, 2025**

<b>FUND</b>	<b>DESCRIPTON</b>	<b>AMOUNT</b>
1101	GENERAL FUND	\$ 3,702.88
2201	MOTOR VEHICLE HIGHWAY UNALLCOATED	\$ 180.00
2204	PARK & RECREATION	\$ 12,901.70
2249	MUNICIPAL SURTAX FUND	\$ 5,001.06
2300	DONATION FUND	\$ 170.38
2370	PARK DONATION NON-REVERTING	\$ 964.06
2547	TECHNOLOGY FUND	\$ 3,658.86
2570	ELECTRIC FUND	\$ 1,772.62
2580	SEWER MAINTENANCE	\$ 5,658.21
2592	MPD STATE SEIZURE NON-REVERTING FUND	\$ 1,485.76
4402	CUMULATIVE CAPITAL DEVELOPMENT	\$ 12,249.20
4413	MUNICIPAL BOND PROCEEDS	\$ 22,099.15
4445	TIF ALLOCATION FUND	\$ 14,221.36
6101	WATER CASH OPERATING	\$ 9,008.36
6105	WATER CONSTRUCTION/IMPROVEMENTS	\$ 8,122.12
6604	SOLID WASTE MANAGEMENT	\$ 422.29
8880	INTERGOVERNMENTAL ESCROW	\$ 4.90
8883	ESCROW	\$ 1,974.00
	<b>REPORT TOTAL</b>	<b>\$ 103,596.91</b>

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
0000461	AT&T					04/17/2025	
				105788	AT&T PHONE CHARGES		
		2547-114-0200-63204000	AT&T PHONE CHARGES				\$223.83
		6101-114-0200-63204000	AT&T PHONE CHARGES				\$42.60
Total for AT&T							\$266.43
0002044	AT&T MOBILITY-CC					04/17/2025	
				105713	POLICE DATA LINES		
		2547-114-0200-63205000	OTHER COMMUNICATION				\$937.66
Total for AT&T MOBILITY-CC							\$937.66
0000474	AVALON PETROLEUM CO					04/17/2025	
				105715	DIESEL FUEL		
		4402-150-0100-62221000	FUEL				\$0.00
		4402-230-0100-62221000	FUEL				\$552.48
		2204-581-0100-62221000	FUEL				\$0.00
		2204-571-0100-62221000	FUEL				\$186.22
		4402-204-0100-62221000	FUEL				\$0.00
		2580-305-0100-62221000	FUEL				\$772.71
		4402-305-0100-62221000	FUEL				\$4,018.07
		6101-305-0100-62221000	FUEL				\$518.87
		6604-310-0100-62221000	FUEL				\$422.29
				105716	UNLEADED FUEL		
		4402-150-0100-62221000	FUEL				\$194.74
		4402-230-0100-62221000	FUEL				\$209.22
		2204-581-0100-62221000	FUEL				\$85.43
		2204-571-0100-62221000	FUEL				\$680.12
		4402-204-0100-62221000	FUEL				\$3,295.32
		2580-305-0100-62221000	FUEL				\$1,230.88
		4402-305-0100-62221000	FUEL				\$3,738.85
		6101-305-0100-62221000	FUEL				\$944.96
		6604-310-0100-62221000	FUEL				\$0.00

# Voucher Register

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for AVALON PETROLEUM CO							\$16,850.16
0000688	CRAWFORD DOOR					04/17/2025	
				105756	FURNISH & INSTALL GARAGE DOOR OPENERS		
		4445-201-0100-64775000	GARAGE DOOR OPENERS				\$1,750.00
Total for CRAWFORD DOOR							\$1,750.00
PARK REF	ELAINE KRAWCSZYKOWSKI					04/17/2025	
				105791	TRIP CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$107.00
Total for ELAINE KRAWCSZYKOWSKI							\$107.00
0002039	ELAN FINANCIAL SERVICES					04/17/2025	
				105740	MOURNING BANDS FOR BADGES,DOG FOOD,PAPER PL		
		1101-201-0100-63605000	PROFESSIONAL SERVICES				\$38.51
		1101-201-0100-62900000	SUPPLIES				\$736.92
		2592-201-0100-63991000	TRAINING & HOTELS				\$1,485.76
		1101-204-0100-62900000	PATROL SUPPLIES				\$119.99
		1101-205-0100-62900000	DB SUPPLIES				\$179.98
		1101-201-0100-63908000	PRIME MEMBERSHIP				\$139.00
		1101-203-0100-62914000	CSO SUPPLIES				\$91.93
		4445-201-0100-64775000	TAKE HOME SQUAD SUPPLIES				\$174.86
		1101-204-0100-61307000	ORIGINAL ISSUED UNIFORMS				\$34.00
		2300-204-0100-65150KE0	K9 SUPPLIES				\$170.38
		1101-205-0100-63605000	PROFESSIONAL SERVICES				\$200.00
				105741	HOTEL STAYS,VERTICAL MONITORS,LAPTOP BATTERY,		
		1101-110-0100-63903000	SUBSCRIPTIONS				\$19.96
		1101-105-0100-63203000	TRAVEL				\$203.55
		2547-114-0200-62303000	SMALL TOOLS & MINOR EQUIP				\$1,282.40
		1101-232-0100-62105000	OFFICE SUPPLIES				\$26.99
		2547-114-0200-62110000	COMPUTER SUPPLIES				\$1,119.98
		4402-232-0100-62900000	OTHER SUPPLIES				\$240.52
		1101-230-0100-62302000	REPAIR PARTS				\$22.58

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2547-114-0200-63611000	HW/SW LICENSE/MAINTENANCE				\$94.99
		2580-309-0100-63991000	EDUCATION/TRAINING				\$414.62
				105742	FRGN TRANSACTION FEE		
		1101-105-0100-63105000	OTHER PROFESSIONAL SERV.				\$0.77
				105743	FLOWERS,FOOD FOR TMGR INTERVIEWS,HOTEL STAY,		
		1101-105-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$172.48
		1101-105-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$10.00
		1101-101-0100-62900000	OTHER SUPPLIES				\$243.23
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$128.43
				105744	NFP PROGRAM APPLICATION FEE,NFPA SUBSCRIPTIO		
		1101-232-0100-63903000	SUBSCRIPTIONS				\$116.99
		1101-232-0100-63105000	OTHER PROFESSIONAL SERV.				\$50.00
				105745	SAM'S MEMBERSHIP RENEWAL,BOUNCE HOUSES,BALL		
		2204-551-0100-63105000	SAM'S MEMBERHIP RENEWAL				\$110.00
		2204-571-0100-62900000	CENTENNIAL SUPPLIES				\$54.84
		2370-561-7600-62900000	KA SHOW LUNCH				\$145.02
		2204-561-0800-63105000	SUMMER CAMP FIELD TRIPS				\$6,615.05
		2204-561-0600-63105000	TRIP TRANSPORTATION				\$1,191.78
		2204-561-0400-62900000	SPRING BREAK CAMP SUPPLIES				\$234.87
		2204-561-0700-62900000	SPECIAL EVENT SUPPLIES				\$964.02
		2204-561-0700-63105000	SPECIAL EVENT BOUNCE HOUSES				\$1,616.25
		2204-567-0200-62900000	BALL FIELD SCORE BOARD				\$575.00
Total for ELAN FINANCIAL SERVICES							\$19,025.65
0001452 EMP TECHNOLOGY GROUP						04/17/2025	
				105783	PRINTERS FOR NEW SQUADS		
		4445-201-0100-64775000	PRINTERS FOR NEW SQUADS				\$11,820.00
Total for EMP TECHNOLOGY GROUP							\$11,820.00
0002048 GRUEL BROS INC						04/17/2025	
				105710	Z TRAK MOWER		
		4413-915-2122-64440000	Z TRAK MOWER				\$12,101.66

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		4413-915-2123-64440000	Z TRAK MOWER				\$9,997.49
Total for GRUEL BROS INC							\$22,099.15
0000252	INDIANA DEPT OF ENVIRONMENTAL M					04/17/2025	
				105789	YR 2025 UNDERGROUND STORAGE TANK FEE		
		2201-308-0100-63105000	OTHER PROFESSIONAL SERV.				\$180.00
Total for INDIANA DEPT OF ENVIRONMENTA							\$180.00
0001180	JILL HIGGINS					04/17/2025	
				105765	REIMBURSEMENT/FOOD PURCHASED AT OLIVE GARD		
		2370-561-7600-62900000	OTHER SUPPLIES				\$355.90
Total for JILL HIGGINS							\$355.90
0002036	JONATHAN PETERSEN					04/17/2025	
				105747	REIMBURSEMENT/REGISTRATION FOR LUNCH EVENT		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$30.00
Total for JONATHAN PETERSEN							\$30.00
MISCVEN	KWIATKOWSKI MASONRY INC					04/17/2025	
				105707	METER DEPOSIT REFUND		
		8883-372-9200-63901000	REFUNDS AWARDS & INDEM				\$1,849.00
Total for KWIATKOWSKI MASONRY INC							\$1,849.00
PARK REF	MARY ANN ZEMBALA					04/17/2025	
				105787	TRIP CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$107.00
Total for MARY ANN ZEMBALA							\$107.00
PARK REF	MARY JO SAKSA					04/17/2025	
				105785	TRIP CANCELLATION REFUND		

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$107.00
Total for MARY JO SAKSA							\$107.00
PARK REF MATT KROGH							04/17/2025
				105793	CLASS CANCELLATION REFUND		
		2204-560-0000-65901000	REFUND OF OVERPAYMENT				\$50.00
Total for MATT KROGH							\$50.00
0000680 MUNSTER CHAMBER OF COMMERCE							04/17/2025
				105746	REGISTRATION/GEORGE SHINKAN/MEMBERSHIP LUN		
		1101-101-0100-63908000	MEMBERSHIP DUES/MEET EXP				\$30.00
Total for MUNSTER CHAMBER OF COMMERCE							\$30.00
0000304 NIPSCO							04/17/2025
				105708	4/25 NIPSCO/10121 CAL AVE BLDG GENERATOR		
		2570-581-0100-63501000	ELECTRICITY				\$498.23
				105794	4/25 NIPSCO/8837 CAL AVE BLDG S PARKING		
		2570-571-0100-63501000	ELECTRICITY				\$237.72
				105795	4/25 NIPSCO/1154 RIDGE - KASKE		
		2570-571-0100-63502000	NATURAL GAS				\$141.19
		2570-571-0100-63501000	ELECTRICITY				\$69.57
				105796	4/25 NIPSCO/8601 CALUMET		
		2570-571-0100-63501000	ELECTRICITY				\$309.20
				105797	4/25 NIPSCO/8601 CALUMET		
		2570-571-0100-63501000	ELECTRICITY				\$516.71
Total for NIPSCO							\$1,772.62
0002043 ORCHARD, HILTZ & MCCLIMENT INC							04/17/2025
				105706	PROJ 4469240010/MS4 CONSULTING SERVICES		
		2580-309-0100-63104000	MS4 PROFESSIONAL SERVICES				\$3,240.00

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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
Total for ORCHARD, HILTZ & MCCLIMENT IN							\$3,240.00
0000305	POSTMASTER					04/17/2025	
				105714	USPS MARKETING MAIL		
		6101-374-0100-63202000	POSTAGE & EXPRESS MAIL				\$350.00
				105711	POSTAGE PERMIT #4/PL		
		6101-374-0100-63202000	POSTAGE PERMIT #4/PL				\$6,000.00
Total for POSTMASTER							\$6,350.00
0000920	SAFETY TRAINING SERVICES, INC.					04/17/2025	
				105780	FIRE EXTINGUISHERS FOR NEW SQUADS		
		1101-204-0100-63605000	RECHARGE FIRE EXTINGUISHERS				\$0.00
		4445-201-0100-64775000	EXTINGUISHERS FOR NEW SQUADS				\$476.50
Total for SAFETY TRAINING SERVICES, INC.							\$476.50
0001675	SEH OF INDIANA LLC					04/17/2025	
				105766	PROJECT 183566/CALUMET AVE SIGNAL TIMING		
		2249-308-0100-63532000	CALUMET AVE SIGNAL TIMING PROJEC				\$5,001.06
				105767	PROJECT 183549 WATER SYSTEM CALIBRATION & UP		
		6105-915-0100-63102000	WATER MODEL				\$6,964.63
				105768	PROJECT 183549		
		6105-915-0100-63102000	WATER MODEL				\$1,157.49
				105709	PROJECT 180794/RIVER BEND TANK MAINTENANCE		
		6101-370-0100-63105000	OTHER PROFESSIONAL SERV.				\$869.76
Total for SEH OF INDIANA LLC							\$13,992.94
MISCVEN	TARYN LOFTON					04/17/2025	
				105712	RE-ISSUE LOST CHECK 883252		
		8883-551-9300-63901000	REFUNDS AWARDS & INDEM				\$125.00
		2204-571-0100-63901000	REFUNDS AWARDS & INDEM				\$70.00



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Vendor #	Vendor Name	General Ledger #	Account Title	Voucher #	Description	Due Date	Amount
		8880-906-8100-63998000	SALES TAX PAID				\$4.90
Total for TARYN LOFTON							\$199.90
0001253	UNITED STATES POSTAL SERVICE					04/17/2025	
				105798	PREPAID POSTAGE MACHINE		
		1101-105-0100-63202000	PREPAID POSTAGE MACHINE				\$1,107.57
		2204-551-0100-63202000	PREPAID POSTAGE MACHINE				\$147.12
		6101-374-0100-63202000	PREPAID POSTAGE MACHINE				\$282.17
		2370-561-7600-63202000	PREPAID POSTAGE MACHINE				\$463.14
Total for UNITED STATES POSTAL SERVICE							\$2,000.00
						Overall Total	\$103,596.91